

COURSE SYLLABUS

COURSE TITLE: ACNT 2302 Accounting Capstone
INSTRUCTOR: Krishna Hoelscher
OFFICE LOCATION: Technology Center #104-D
PHONE: 716-2244
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OFFICE HOURS: MW: 8-9: a.m.; TTH: 1:30-3:00 p.m.; F: 8:30-11:30 A.M.

SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE

I. GENERAL COURSE INFORMATION

- A. Course Description. Prerequisite: Approval of program advisor. This course is a learning experience that allows students to apply broad knowledge of the accounting profession through discipline specific projects involving the integration of individuals and teams performing activities to simulate workplace situations.
- B. Course Learning Outcomes. The student will demonstrate completion of the accounting cycle for a service and merchandising business; demonstrate computer usage skills related to accounting applications in business; prepare financial reports and communicate those findings in written and oral form; solve complex accounting issues by applying analysis skills to business situations; and participate in research and discussion on accounting issues, trends, and/or situations.
- C. Course Competencies. The capstone course is a finishing course for Accounting Associate majors and needs to be completed in the last semester of the students program before graduation. Approval of the program advisor is necessary to register for the course. A minimum grade of "D" is required to pass ACNT 2302.
- D. Academic Integrity. It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

Cheating: Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length as well as to final examinations, to daily reports and to term papers.

Plagiarism: Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of a fellow student, is guilty of plagiarism.

Dishonesty in any form in this class will result in immediate dismissal with an F as the final grade.

- E. Verification of Workplace Competencies. This course is the capstone experience for the Accounting Associate program and allows the student to apply broad knowledge of the accounting profession through discipline specific projects involving the integration of individuals and teams performing activities to simulate workplace situations.

II. SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS

- A. Text:
- Lawn Ranger Landscaping: Cengage Publishing Practice Simulation Set ISBN 9781285180991
 - Fit and Fashionable: Cengage Publishing Practice Simulation Set ISBN 9781305581456
- B. Attendance Policy: The work for this course will be completed outside of a traditional classroom setting.
- C. Grading Policy
- Lawn Ranger Practice Set: 50%
- Each assignment will receive an individual grade and the final grade for this practice set will be the average of the individual assignment grades.
- Fit & Fashionable Practice Set: 50%
- Individual grades will be given for Parts 1, 2, and 3. The final grade for this practice set will be the average of the three individual parts.

Completion of two Cengage Learning Practice Sets (shown above in required text section), as well as the Analysis Tests located within each packet. Instructor will provide further direction during the first meeting between student and instructor.

III. EQUAL OPPORTUNITY:

South Plains College strives to accommodate the individual needs of all students in order to enhance their opportunities for success in the context of a comprehensive community college setting. It is the policy of South Plains College to offer all educational and employment opportunities without regard to race, color, national origin, religion, gender, disability or age.

DISABILITIES STATEMENT: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

ELECTRONIC ASSIGNMENTS: This class may involve the use of the Internet and some access to discussion groups, forums, bulletin boards, e-mail programs and/or chat rooms in order to complete the objectives of this class. Topics assigned by the instructor will be relevant to the objectives of this course.

DISCLAIMER: This is to notify you that the materials you may be accessing in chat rooms, bulletin boards or unofficial web pages are not officially sponsored by South Plains College. The United States Constitution rights of free speech apply to all members of our community regardless of the medium used. We disclaim all liability for data, information or opinions expressed in these forums.