

# Course Syllabus and Policies

## English 2321.001 South Plains College

British Literature  
Spring 2018

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**OFFICE:** Communications 103B  
**OFFICE HOURS:** MTWR: 8:15-9:15 & 2:15-2:30  
F: 8:30-11:30

\*also available by appointment and via Skype

\*Office hours are for your use! Please stop by and see me if you are struggling in the course or need clarification, help, or individual instruction, on essays, readings, etc. I am in office hours for your benefit, so please come and take advantage of those as one of your resources in this course. If my office hours do not work for you, we can setup another meeting time outside of normal hours, on Skype or via the telephone. But, you must communicate with me; I won't know if you're struggling in my class unless you tell me!\*

**CLASS MEETINGS** TUESDAY/THURSDAY 11:00-12:15 CM 105

### **REQUIRED COURSE MATERIALS** \*PLEASE PURCHASE EDITIONS LISTED HERE

- ENGLISH 2321 COURSE PACK – AVAILABLE ONLINE ON BLACKBOARD
- *Beowulf*. Trans. Seamus Heaney. Norton Critical Edition. ISBN 9780393975802
- *Sir Gawain and the Green Knight*. Trans. Simon Armitage, 2007. ISBN: 9780393334159
- Shelley, Mary. *Frankenstein: The original 1818 text*. 3<sup>rd</sup> Edition. Eds. D. L. Macdonald and Kathleen Scherf, 2012. ISBN: 9781554811038
- Rowling, J. K. *Harry Potter and the Sorcerer's Stone*. Scholastic, Inc. ISBN 978-0-590-35342-7
- Journal or Composition-Style Notebook – not a spiral.

### **COURSE DESCRIPTION**

Prerequisites: ENGL 1301 and 1302. This course is a study of selected significant works of British literature and may include study of movements, schools, or periods.

### **SCOPE/PURPOSE**

English 2321 introduces students to some of the great works of British literature, from the Middle Ages through the present, which helped to shape modern literature, language, and culture. This course includes the general historical background, as well as the principles of literary criticism appropriate to the literature.

### **CORE OBJECTIVES**

- Communications skills—to include effective written, oral and visual communication
- Critical thinking skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- Social Responsibility—to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities
- Personal Responsibility—to include the ability to connect choices, actions, and consequences to ethical decision-making.

## INSTRUCTIONAL OBJECTIVES

Upon completion of the course, the student will show competence in the course objectives listed below:

1. Understand the distinguishing elements of non-fiction, fiction, poetry, and drama for the appropriate time period
2. Understand the major elements of literature that are highlighted by the instructor
3. To discuss in depth the distinguishing characteristics of British literature in order to analyze literary works as expressions of individual or communal values within the social, political, cultural, or religious contexts of different literary periods.
4. Show an understanding and competent application of the elements of the writing process in all writing situations as developed in English 1301 and 1302
5. Show an understanding and refinement of the skills of expository and argumentative writing already developed in English 1301 and 1302
6. Apply critical thinking to the study of literature and to the writing of analytical essays
7. Use a library and relevant internet sources for research purposes
8. Research and write an accurately documented paper, using MLA style or other assigned documentation style
9. Participate in class discussions over the literature and research in the course
10. Make constructive suggestions for others' work during peer critiques or presentations

## GRADED REQUIREMENTS

GRADED REQUIREMENTS		GRADE SCALE	
Class Participation & In-Class Work	10%		
Common Place Books	15%	A (Superior):	100-90%
Responses (3 Available, 2 Required)	15%	B (Good):	89-80%
Transcription & Response	10%	C (Average):	79-70%
Essay 1/ Mini-Project 1	10%	D (Poor):	69-60%
Capstone Project	20%	F (Unacceptable):	59-0%
Preparation	5%		
<u>Exam</u>	<u>15%</u>		
Total	100%		

## METHODS OF EVALUATION

All assignments must be completed and turned in at the *beginning* of the class period identified on this syllabus unless otherwise noted. Major-assignment deadlines are **firm**. Late work will NOT be accepted. Failure to turn in an assignment on time will result in a grade of O/F for the assignment. Examinations and projects may not be made up except under the most serious circumstances. The scheduled examination will be an identification exam. More information will be given at a later date. Numerical grades are assigned for convenience in averaging grades only. Hats/Caps will not be worn during exams.

**If you fail to turn in two major assignments, you could be dropped from the course with an F.**

In addition to the scheduled essays and exams, announced and unannounced quizzes (daily exercises may also count as quizzes) will be given throughout the semester. There will be no make-ups for daily quizzes or writing exercises. A student must be present to receive credit for exercises graded as quizzes.

## EVALUATION STANDARDS

Essays and writing assignments will be evaluated according to the following criteria: (1) accuracy of content, (2) use of the conventions of standard grammar, (3) use of the appropriate method of development for the assignment, (4) use of the principles of unity and coherence, and (5) use of logical, factual arguments to advance the thesis of the assignment.

**\*Note:** In college, a “C” is an average paper; it does not have anything “wrong” with it; it fulfills the assignment; it simply does not move beyond the average.\*

#### **ATTENDANCE POLICY**

In accordance with college policy, students may be dropped from classes, at the discretion of the professor, due to excessive absences. All absences, excused and unexcused, are included in this count.

***After your 4th absence, you could be dropped from the class with an F.*** This policy is firm. Students are responsible for dropping themselves if they cannot or no longer wish to participate in the course.

Additionally, a student accrues an absence each time he or she accumulates a total of three tardies. A tardy is defined as being between 1-10 minutes late. Whenever possible, students should let the instructor know about expected absences as soon as possible and before the class meeting. If a student is more than 30 minutes late to class, that student will be counted absent. Leaving class excessively or leaving class early will also result in an absence. Please take care of personal business before or after class.

Because this is a student-oriented class, regular attendance is crucial to understanding. With each absence, your participation grade will be impacted. If you must be absent, be sure to check Blackboard and check with another class member for any changes in the syllabus so that you can be prepared for the next class meeting. You will still be responsible for the material you have missed and for the upcoming material for the next class. “I was absent, so I didn’t know that was due,” is not an acceptable excuse.

Finally, reading quizzes and commonplace books may sometimes be used to evaluate attendance. Should you earn less than a 50 on a reading quiz, you could be counted absent for the day at the instructor’s discretion.

#### **STUDENT RESPONSIBILITIES**

1. To read the information assigned in the text; if you do not read the material, you will not be able to complete the assignments. In addition, I make the assignments assuming that you have read the material.
2. To show maturity and professionalism in preparation of assignments.
3. To show courteousness to fellow classmates.
4. To initiate consultation with the instructor whenever assistance is needed regarding class assignments.
5. To appropriately cite information obtained from sources.

#### **ADDITIONAL POLICIES AND PROCEDURES**

**BE PROFESSIONAL.** All actions and words should reflect kindness and respect for both the instructor and all other students. I will not tolerate rude, disrespectful, or unprofessional behavior directed at any member of this class. None of these behaviors is conducive to the environment we hope to promote this semester. Communication on all writing assignments and email must be professional.

“Failure to comply with the lawful direction of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class will result in the student being dropped from the course” (South Plains College Student Guide 11).

**BE HONEST.** Honesty is an important part of integrity. Academic integrity is non-negotiable in a university environment. Students who plagiarize the work of another, whether through outright copying off of the internet or other sources or having another person produce the student’s work and then claiming the work as the student’s own, will receive a 0/F for that particular assignment and could be dropped from the course with an X or F, at the instructor’s discretion. There are no extenuating

circumstances for cheating of any kind. My recommendation – for the very first offense – will be for a failing grade for the course at a minimum and, very likely, recommendation for suspension from South Plains College. I have zero tolerance for cheating. If I suspect a student or group of students of cheating, I will drop him/her/all involved without discussion. Please believe me when I say that I have ways of determining whether or not a student has cheated that he/she/they cannot get around.

The *SPC General Catalog* specifically addresses academic integrity as follows. “It is the aim of the faculty of South Plains College to foster a spirit complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension” (23). “Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length as well as to final examinations, to daily reports and to term papers” (23). Students must consult the General Catalog for the college’s detailed policies on plagiarism and cheating. Ignorance of the college’s policies and procedures is not a viable defense for plagiarism or cheating.

**ANNOUNCEMENTS:** Any information sent-out via announcements in emails or posted as an announcement on the course website, or sent via REMIND is important and is, accordingly, an extension of assignment requirements and syllabus policies. Students must read all announcements and will be held responsible for any information posted in the announcements.

**FINAL COURSE AVERAGES:** The most efficient and effective way to achieve a desirable grade in this course is to “attend” each class and be prepared with all materials and readings and submit *all* course work in a timely manner. **If you do what is required of you, you will be successful.** Remember: What you put into this course is what you will get out of it.

**EMAIL:** I typically check my email twice a day (Monday-Friday at noon), once in the morning and once again in the afternoon. If students have a question, please feel free to email me; however, please allow at least 48 hours for a response. Additionally, I do not check my email Friday evening - Sunday, so any emails sent on those days will be responded to on the following Monday. Students should limit emails to “quick” questions. My office hours or appointments are the best way for us to address more complex questions and concerns about the course. **If the answer to your question can be found in the textbook, blackboard, or syllabus, please do not email me as I will only refer you to one of these sources.**

**\*Please note: if you use the “Email Instructor” function in BlackBoard, you will find my response in your SPC email not your BlackBoard messages.**

**EMAIL ETIQUETTE:** I expect students to use professional language and tone in all communication with me, including email correspondence. “Soooooouoooooooooooo B4 u snd me a msg..... B sure i can read it.” Additionally, students should include their first and last name and section number in the “subject” line of the email or in the first line of the email. If the student does not follow these guidelines, I will not respond to his/her email. Students must use proper grammar, spelling, capitalization, and punctuation. Students should *never* ask that I respond ASAP and should refrain from using ALL CAPS and excessive punctuation!!!!!! in the email. Finally, students should only email me from their SPC email addresses. Emails from Yahoo, Hotmail, etc. are not delivered to my inbox. Students may also send me messages in BlackBoard.

**GRADING TIME FRAMES:** I grade all work as efficiently and quickly as possible. When your assignments are evaluated, you will have them back; please do not inquire as to whether or not your papers/exams are graded.

**STUDENTS WITH DISABILITIES:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability

Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529. Students should present appropriate verification from Student Disability Services during my instructor's office hours. Please note I am not allowed to provide classroom accommodations to a student until appropriate verification from Student Disability Services has been provided.

**STATEMENT OF NONDISCRIMINATION:** Neither the instructor nor any student in this class will discriminate or tolerate discrimination on the basis of age, color, disability, ethnicity, gender, national origin, race, religion, sexual orientation, or veteran status. This policy extends to in-class discussions, student essays, and all other forms of communication associated with this course, to include informal conversations within the classroom but outside the parameters of this course.

**STATEMENT OF DIVERSITY:** By its very design, this course engages texts that some students might find difficult and/or controversial. In this class, the instructor will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world, and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

**CAMPUS CONCEALED CARRY - TEXAS SENATE BILL - 11 (GOVERNMENT CODE 411.2031, ET AL.):** authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at: ([http://www.southplainscollege.edu/human\\_resources/policy\\_procedure/hhc.php](http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php)) Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

**HEALTH AND WELLNESS:** Any student needing individual counseling for issues such as depression, anxiety, adjustment to college, stress management, and substance abuse may visit the Health and Wellness Center to chat, confidentially, with licensed mental health professionals who provide services free of charge to current SPC students. Call or visit on Levelland Campus 806-716-2529 from 8:00 am – 4:00 pm

**COURSE OUTLINE AND CALENDAR:** Students are responsible for completing the following critical reading and writing assignments as identified in the course schedule. As this is a college-level course, students are responsible for their own time and course-management strategies. This being said, the course is designed for the critical reading and writing to be completed on the appropriate due date as outlined in the schedule.

\*This syllabus and schedule is subject to change at the instructor's discretion. Continued enrollment by the student in the course indicates that the student agrees to and will abide-by all policies set-forth in this syllabus.\*

## 2018 SPRING SEMESTER FINAL EXAM SCHEDULE

<b>Date</b>	<b>Class</b>	<b>Regular Class Time</b>	<b>Scheduled Exam Time</b>
May 7, 2018 (Monday)	MW	8:00 a.m. - 9:15 a.m.	8:00 a.m. - 10:00 a.m.
	MW	11:00 a.m. - 12:15 p.m.	10:15 a.m. - 12:15 p.m.
	MW	2:30 p.m. - 3:45 p.m.	1:00 p.m. - 3:00 p.m.
	MW	5:30 p.m. - 6:45 p.m.	5:30 p.m. - 7:30 p.m.
May 8, 2018 (Tuesday)	TR	8:00 a.m. - 9:15 a.m.	8:00 a.m. - 10:00 a.m.
	TR	11:00 a.m. - 12:15 p.m.	10:15 a.m. - 12:15 p.m.
	TR	2:30 p.m. - 3:45p.m.	1:00 p.m. - 3:00 p.m.
	TR	5:30 p.m. - 6:45p.m.	5:30 p.m. - 7:30 p.m.
	TR	7:00 p.m. - 8:15p.m.	7:45 p.m. - 9:45 p.m.
May 9, 2018 (Wednesday)	MW	9:30 a.m. - 10:45 a.m.	8:00 a.m. - 10:00 a.m.
	MW	1:00 p.m. - 2:15 p.m.	10:15 a.m. - 12:15 p.m.
	MW	4:00 p.m. - 5:15 p.m.	3:15 p.m. - 5:15 p.m.
	MW	7:00 p.m. - 8:15 p.m.	5:30 p.m. - 7:30 p.m.
May 10, 2018 (Thursday)	TR	9:30 a.m. - 10:45 a.m.	8:00a.m. - 10:00 a.m.
	TR	1:00 p.m. - 2:15 p.m.	10:15a.m. - 12:15 p.m.
	TR	4:00 p.m. - 5:15 p.m.	1:00p.m. - 3:00 p.m.